



*Longwick-cum-Ilmer  
Parish Council*

**LONGWICK-CUM-ILMER PARISH COUNCIL MEETING HELD ON  
TUESDAY 21<sup>ST</sup> JULY 2026 AT 7.30PM AT LONGWICK VILLAGE HALL**

**PRESENT:** Cllr Smith (Chairman), Cllr Livingston (Vice Chairman), Cllr van Apeldoorn, Cllr Ayre, Cllr Gummer, Cllr Greengrass and Cllr Atkinson.

Clerk: Tracey Martin

Buckinghamshire Councillors: Cllr Walsh and Cllr Hall

14 members of the public present at the start of the meeting

- A resident raised concerns regarding overgrown hedges within the Parish. The Clerk advised that any issues should be reported via FixMyStreet.
  - A resident requested an update regarding the possibly abandoned car on Walnut Tree Lane. Cllr Smith reported that as the vehicle is currently insured and taxed the police have advised that no action can be taken at this time.  
A resident from Ivy Close expressed frustration and disappointment with Buckinghamshire Council's planning officers.
- 67. WELCOME AND APOLOGIES FOR ABSENCE:** Cllr Smith welcomed all to the meeting. Apologies were received from Cllr Pennell
- 68. DECLARATIONS OF INTEREST:** None received
- 69. TO CONSIDER CO-OPTION OF COUNCILLOR:** Following a proposal by Cllr van Apeldoorn seconded by Cllr Livingston a vote was taken and with all in favour it was **resolved** to co-op Neal McInstosh and the declaration of acceptance of office was signed.
- 70. APPROVAL OF THE FOLLOWING MINUTES:**
- a. Parish Council Meeting held on the Tuesday 16<sup>th</sup> June 2026: Following a proposal by Cllr van Apeldoorn seconded by Cllr Ayre a vote was taken and it was unanimously resolved by to approve the minutes and the minutes were signed.
  - b. Extraordinary Parish Council Meeting held on Wednesday 8<sup>th</sup> July 2026: Following a proposal by Cllr Livingston seconded by Cllr Gummer a vote was taken and it was unanimously **resolved** by to approve the minutes and the minutes were signed.
- 71. TO CONSIDER ACTIONS FROM PREVIOUS MEETING:**
- a. Legal matters (188): Clerk is progressing. **Action: Clerk**
  - b. Obtain quote for Meadle gate signage (36): Clerk has requested but not received a response. Clerk to follow up. **Action: Clerk**
  - c. Bus Service in parish (49c): Continue to try and progress
  - d. Soakaway Ilmer Green (53): This has been flushed once and another full flush has been scheduled. Action closed.
  - e. Moving to .gov domain (54): This is progressing through our IT provider.
  - f. Arrange Cableway Repairs (55): Work has taken place. Action closed.
  - g. Policies on website (56): Policies have been uploaded. Action closed.
  - h. Apply for HGV Weight Restriction (58): 17<sup>th</sup> June 2026 the clerk enquired with Buckinghamshire Councillors who copied in their colleague. 13<sup>th</sup> July 2026 the clerk followed up but as yet no response has been received.
  - i. Coffee Van on playing field (59): This has been arranged and sessions taken place. Action closed.
  - j. Fete newsletter piece to be added to newsletter (60a): Added to June newsletter. Action closed
  - k. Reference to the lack of Village Hall AGM in newsletter (60b): Added to June newsletter. Action closed
  - l. Summer activities: Schedule of dates to be sent to Clerk by Friday 10<sup>th</sup> July at 9am (65): Dates received. Action closed.
  - m. Enquire with Village Hall on availability for summer activities and Public Meeting (65 & 66): Response received and all dates booked. Action closed.
- 72. UPDATE FROM BUCKINGHAMSHIRE COUNCILLORS:**
- a. Cllr Walsh apologised to the resident regarding their planning concerns. Cllr Hall and Cllr Walsh will meet with the resident to discuss the matter further.

- b. Local Plan: An update was provided. The consultation will be launched on the 23<sup>rd</sup> July 2026 and residents are encouraged to provide feedback. A public meeting covering the launch of the Buckinghamshire Local Plan for consultation and its possible impact on Longwick cum Ilmer Neighbourhood Plan will be held at Longwick Village Hall on the 12<sup>th</sup> August, Councillors Walsh and Hall will attend.
  - c. The Bloor application previously scheduled to be considered by the Planning Inspector in August has been delayed. The application relates to the site between Mill Lane Princes Risborough and Longwick. The delay is due to locating an Inspector.
  - d. The recent incident involving a lorry striking a bridge in Princes Risborough was noted. A safety audit including consideration of any required safety measures is scheduled to be carried out.
  - e. Cllr Livingston noted that development on the edge of Risborough/Kimble has been approved. It was queried whether it would be worthwhile to reach out to neighbouring parish councils. Buckinghamshire Councillors stated that it would definitely be worthwhile.
    - i. Cllr Gummer enquired further about item 86 and why Buckinghamshire Council would offer a lease rather than consider selling the land. It was noted that Buckinghamshire Council generally retains ownership of its land assets and therefore prefers leasing arrangements over disposal.
- Cllr Hall and Cllr Walsh left the meeting 8.03pm

### 73. **PLANNING - TO CONSIDER AND APPROVE COMMENTS:**

6011300 (appeal)/PL/26/00071/VRC: Rest Awhile, Owlswick: No further comment to add to original no objection.

PL/26/04987/HB: Old Acres, Owlswick: No objection, although the Parish Council would ask that the planning officer considers any potential impact on the neighbouring property.

PL/26/04986/FA: Old Acres, Owlswick: No objection, although the Parish Council would ask that the planning officer considers any potential impact on the neighbouring property.

PL/26/04944/FA: 1 & 2 The Cottages Owlswick: No objection, however the Parish Council would ask the planning officer to look carefully at the potential for surface water flooding, particularly in light of the proposal to dig down to create basement room space.

6011955 (appeal) PL/26/02701/PIP: Crownridge Longwick Road: No further comment to add to original objection.

6011218 (appeal) PL/25/4603/FA: Chiltern Thame Road: Cllr van Apeldoorn will be attending the West Buckinghamshire Area Planning Committee meeting on Wednesday 29 July 2026. Stand by original objection. Clerk to confirm attendance.

**Action: Clerk**

PL/26/05481/FA: 13 Dorrells Road: No objection.

Change of status:

PL/26/04275/KA: Horseshoe Cottage Meadle Village Road: TPO shall not be made

PL/26/03028/FA: 4 Walnut Tree Lane Longwick: Refused

PL/26/02078/FA: Saddleback Barn Lower Icknield Way: Refused

6008544 (appeal) / PL/25/4624/VRC: Sans Paddock Owlswick: Appeal dismissed. Application for an award of costs is refused

### 74. **TO RECEIVE AN UPDATE FROM THE CLERK ON DECISIONS TAKEN UNDER DELEGATED AUTHORITY:**

- a. CCTV – Remote Access Configuration To facilitate remote access to the garage CCTV system, the Clerk has arranged for Camsec to attend site and adjust the recorder settings.  
One off cost: £60. Ongoing monthly cost: £46.40 (inclusive of VAT) (higher than previous due to using a different provider as the signal was weak. This will allow easier access to review CCTV footage
- b. Caloo kindly attended site free of charge to sand down the graffiti done by blow torch which was very disappointing. The Clerk purchased a clear protective treatment as advised (in payments schedule) and Cllrs Gummer and Atkinson have treated the equipment

### 75. **PAYMENTS FOR APPROVAL JULY 2026:**

| Payee              | Net       | VAT     | Gross     | Comment                                         |
|--------------------|-----------|---------|-----------|-------------------------------------------------|
| Tracey Martin      | £96.09    |         | £96.09    | Clerk Salary - Diff between S/O                 |
| HMRC               | £120.20   |         | £120.20   | PAYE                                            |
| Shield Maintenance | £169.22   | £33.84  | £203.06   | Bin Emptying                                    |
| Longwick Lions     | £200.00   |         | £200.00   | Grant min ref 50                                |
| Bucks Council      | £4,360.57 | £872.11 | £5,232.68 | VAS Replacement                                 |
| Blades             | £2,014.00 | £402.80 | £2,416.80 | Grass cutting and top soil repairs              |
| Oxford Oak         | £120.00   | £24.00  | £144.00   | Tree works                                      |
| RPM                | £925.00   | £185.00 | £1,110.00 | Cableway Repairs                                |
| BcPSC (SLCC Subs)  | £100.00   |         | £100.00   | Reimburse Bledlow cum Saunderton Parish Council |

|                    |         |        |         |                           |
|--------------------|---------|--------|---------|---------------------------|
| Drains & Downpipes | £180.00 |        | £180.00 | Investigating soakaway    |
| DNA Kids           | £249.00 | £49.80 | £298.80 | Summer Activities (disco) |
| Drains & Downpipes | £105.00 |        | £105.00 | Second jetting            |

Following a proposal by Cllr Ayre seconded by Cllr Livingston it was **resolved** by all those present to approve the payments.

#### **Zempler Card Payments:**

|                 |        |       |        |                       |
|-----------------|--------|-------|--------|-----------------------|
| GiffGaff        | £5.00  | £1.00 | £6.00  | Mobile Top Up         |
| Longwick School | £65.00 |       | £65.00 | Hall Hire             |
| Amazon          | £13.45 | £2.69 | £16.14 | USB Drives            |
| Amazon          | £37.21 | £7.44 | £44.65 | Paint, brushes & tape |
| Post Office     | £4.99  |       | £4.99  | Laminates             |

#### **Directs Debits, Standing orders:**

|               |         |       |         |                      |
|---------------|---------|-------|---------|----------------------|
| Tracey Martin | £700.00 |       | £700.00 | S/O Clerk Salary     |
| Tracey Martin | £26.00  |       | £26.00  | Home Allowance       |
| EDF           | £29.74  | £1.49 | £31.23  | Electricity          |
| Nest          | £50.71  |       | £50.71  | Pension Contribution |
| Lloyds        | £4.25   |       | £4.25   | Monthly bank charge  |

76. **TO NOTE QUARTER 1 ACCOUNTS:** Quarter 1 accounts were noted. Cllr Ayre will carry out the audit of accounts and report back next month.
77. **TO CONSIDER AND APPROVE INTERNAL AUDITOR FOR 2026-2027:** Following a proposal by Cllr Ayre seconded by Cllr Gummer a vote was taken and with all in favour it was **resolved** to appoint T Goss at a cost of £375.
78. **TO CONSIDER AND APPROVE THE PLAYGROUND COMPANY FOR THE ANNUAL RoSPA:** Following a proposal by Cllr Smith seconded by Cllr Gummer a vote was taken and with all in favour it was **resolved** to appoint The Play Inspection Company at a cost of £254 + VAT. Cllr van Apeldoorn has requested to accompany the inspection. Clerk will enquire whether this is permitted. **Action: Clerk**
79. **TO CONSIDER MAINTENANCE OF THE GRASS AT THE PLAYING FIELD AND ASSOCIATED COSTS:** Following discussions and a vote with all in favour it was **resolved** to proceed with selective weed spraying at a cost of £550 plus vat and aeration at a cost of £1050 plus vat. Clerk to arrange. **Action: Clerk**  
The contractor had highlighted that there may be possible funding now that grassroots football is taking place. The Clerk will follow up. **Action: Clerk**
80. **TO CONSIDER WHETHER TO REQUEST A WATER AND WASTEWATER CAPACITY CHECK FROM THAMES WATER AND ASSOCIATED COSTS:** Following a proposal by Cllr Smith seconded by Cllr Atkinson a vote was taken and with all in favour it was **resolved** to approve the following capacity checks: Water capacity £170 + VAT and wastewater capacity £195 + VAT.  
It was also **resolved** that a FOI request should be submitted to Buckinghamshire Council for data on the Wickfields Estate however, the Clerk stated that this should be lodged against the planning application. The Clerk will investigate. **Action: Clerk**
81. **TO NOTE THE APPROVED SUMMER ACTIVITIES AND CONSIDER ANY FURTHER ACTIONS OR DECISIONS REQUIRED:** Publication of all the activities has now taken place and bookings are being received. The Chair thanked the Clerk for her work on producing the schedule and publicising. Cllr Smith added that he had received correspondence expressing disappointment that there are no activities aimed at under-5s to which he had responded should any local organisation wish to run an activity for this age group the Parish Council would welcome a grant application.
82. **TO DISCUSS AND DECIDE ON ANY RESPONSES TO CORRESPONDENCE RECEIVED AND/OR ISSUED BY THE PARISH COUNCIL:**
- Correspondence had been received from a Trustee of the Village Hall expressing dissatisfaction with the Council's position regarding a petition. The Clerk had responded to earlier emails to provide factual information and circulated all correspondence to councillors. No further response was issued as the latest message was outside the Council's remit. No further action is required.
  - Councillors were content for FloJo's to continue operating on Fridays. Some concern was expressed about uptake during the summer holidays, although FloJo's will be involved in several of the summer activities. The main issue identified was access to electricity, which will need further exploration. Weather considerations and the possibility of hard standing were also discussed. Clerk to enquire regarding dates and to investigate options for electrical access. **Action: Clerk**

83. **TO RECEIVE REPORTS FROM COUNCILLORS ON MEETINGS THAT THEY HAVE PARTICIPATED IN ON BEHALF OF THE PARISH COUNCIL:**
- a. Cllr Smith reported that he had attended a meeting on Regulation 19 and encouraged residents to respond to the Local Plan consultation.
  - b. Cllr Ayre and Cllr Smith attended the year 6 farewell show at Longwick School.
84. **TO CONFIRM THE DATE AND TIME OF THE NEXT PARISH COUNCIL MEETING:** There will be a public meeting on the 12<sup>th</sup> August followed by a Parish Council Meeting on Tuesday 15<sup>th</sup> September 2026 at 7.30pm at Longwick Village Hall.
85. **PURSUANT TO SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960, A RESOLUTION IS REQUIRED TO EXCLUDE THE PUBLIC AND PRESS TO PROTECT THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED DURING CONSIDERATION OF ITEM 86 ON THE AGENDA:** Following a proposal by Cllr Atkinson seconded by Cllr Livingston a vote was taken and with all in favour it was **resolved** to exclude the press and public.
86. **TO CONSIDER THE DRAFT LEASE FOR LAND PROPOSED TO BE LEASED FROM BUCKINGHAMSHIRE COUNCIL:** Councillors **resolved** not to proceed with the draft lease, noting concerns around investing significant funds into land that the Parish Council would not own. Instead, councillors wished to explore options to improve the area without entering into a lease. The Clerk will liaise with Buckinghamshire Council regarding the possibility of cutting back trees and enhancing the grassed area.  
**Action: Clerk**
87. **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960: TO RESOLVE THAT THE PUBLIC AND PRESS BE RE ADMITTED TO THE MEETING:** Following a proposal by Cllr Smith seconded by Cllr Livingston a vote was taken and with all in favour it was **resolved** that the press and public be readmitted.

There being no further business the meeting closed at 8.52pm

Chair..... Date.....